

When to complete and turn send in the Pre, Post, Post-Post tests

1st Set

(Send Highlighted) Immediately after the Post test are completed

	Pre	Post (7-10 days prior to benchmark)	Post-Post
Readiness	X	X	X
FFA	X	X	X
CBCL	X		X
Faces IV	X		X

2nd Set

(Send Highlighted) After the Post-Post test are completed

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	Pre	Post	Post-Post		
		(7-10 days prior			
		to benchmark)			
Readiness	X	X	X		
FFA	X	X	X		
CBCL	X		X		
Faces IV	X		X		

For the 1st set, send or scan all tests to Ellen. Ellen will send them to John Burek to be scored and within 24-48 hours and will be sent back to you for Benchmark Meeting.

For 2nd set, send or scan all tests to Ellen.

Note:

- · Be sure it is clearly marked which test it is in terms of Pre, Post, Post-Post.
- . Be sure that there are dates on the each test.