

**COE:**

**Year \_\_\_\_\_  
(quarterly, mid-year) Review**

**PREPARED BY: PLL**

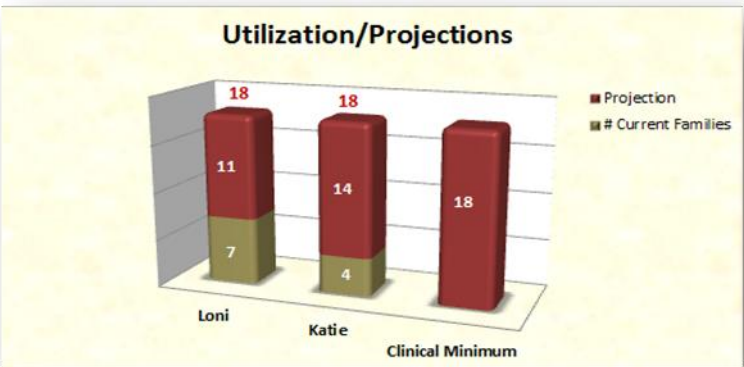


**Contractual Agreement**

PLL Team(s)	Contract Start Date	License	Clinical Minimum
Coaches: Group Facilitators:	License Renewal Date: Year 1 –	—	—

**Quarterly Review:**

**Date:**

<p><b>Staff Stability</b>  <i>Stable – therapist stable for 8 months</i>  <i>Success – therapist stable for 10 months</i>  <i>Significance – therapist stable for 12 months</i></p>	<p>Goal is to maintain staff stability – this is a team effort and will be monitored each quarter</p> <ul style="list-style-type: none"> <li>Is PLL meeting the needs of the PLL teams? Answer:</li> </ul>																
<p><b>Utilization</b>  <i>Stable &amp; Success – meet clinical minimum</i>  <i>Significance – meet maximum minimum (RE=30, ATP=36)</i></p> <p><u>Poor Utilization or Referral Problems-</u> This can occur when the PLL team does not interface with his or her community, not only to generate consistent referrals, but to form solid relationships with each referring agency. PLL referrals typically come from Juvenile Court, Probation, Foster Care, or the Schools. If the PLL team largely sits around and just waits for referrals, the referrals stop coming in or do not come in consistently. PLL uses group clusters of families. If the PLL team does not receive these clusters, group cannot begin. In turn, that six week cycle is lost for the year and the total number served plummet.</p>	<p>Numbers are based on PLL database on May 28, 2013</p> <p><b>Current Overall Utilization: __% of license of 36</b></p> <ul style="list-style-type: none"> <li>Served __ new families in __ groups</li> </ul> <p><b>Overall Projection: __% of license of 36</b></p> <ul style="list-style-type: none"> <li>Planning to serve __ new families</li> </ul> <div data-bbox="706 1087 1445 1451" data-label="Figure">  <table border="1"> <caption>Utilization/Projections</caption> <thead> <tr> <th>Therapist</th> <th># Current Families</th> <th>Projection</th> <th>Clinical Minimum</th> </tr> </thead> <tbody> <tr> <td>Loni</td> <td>7</td> <td>11</td> <td>18</td> </tr> <tr> <td>Katie</td> <td>4</td> <td>14</td> <td>18</td> </tr> <tr> <td>Clinical Minimum</td> <td>-</td> <td>-</td> <td>18</td> </tr> </tbody> </table> </div>	Therapist	# Current Families	Projection	Clinical Minimum	Loni	7	11	18	Katie	4	14	18	Clinical Minimum	-	-	18
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<p><b>Graduation Rates</b>  <i>The percentage of successful completers from the sum total of Graduates and Dropouts.</i>  <i>(Stable=70%; Success=75%; Significance=80%)</i></p>	<p><b>Current Graduation Rates:</b>  <b>Therapist 1:</b>  <b>Therapist 2:</b>  <b>Therapist 3:</b></p>																
<p><b>Referrals/Attrition</b>  <b>Sources:</b></p>	<p><b>Referral Attrition rate: __%</b></p> <p><b>How is the referral flow going? Do you foresee any problems meeting your license # of __ families?</b></p>																
<p><b>Research</b></p>	<p>Data Administration</p>																

<p><i>(Stable=80%; Success=85%; Significance=90%)</i></p> <p>Administration of Internal Measures - Internal Measures are administered and collected to youth and caregivers for year-end outcomes analysis</p>	<table border="1"> <thead> <tr> <th colspan="5">__ Families Served (__ Completers)</th> </tr> <tr> <th>Internal Measure</th> <th>Pre-Test</th> <th>Mid-Test</th> <th>Post-Test</th> <th>% of Data Sets for Completers</th> </tr> </thead> <tbody> <tr> <td>CBCL</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Youth FACES</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Parent FACES</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Youth Readiness</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Parent Readiness</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	__ Families Served (__ Completers)					Internal Measure	Pre-Test	Mid-Test	Post-Test	% of Data Sets for Completers	CBCL					Youth FACES					Parent FACES					Youth Readiness					Parent Readiness							
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<p><b>Model Adherence</b> <i>(Goal=Stable=Full Baseline; Success=Intermediate; Significance=Advanced)</i></p> <p>Video Baseline: A minimum of one video submitted for each of the 6 groups and each of the four core coaching phases. Group 1-6</p> <p><u>Intermediate Level in Video IPR's</u> - score 80% or higher on Content IPR for all 6 groups and all four core coaching phases</p> <p><u>Advanced Level in Video IPR's</u> - score 80% or higher on Intermediate IPR for all 6 groups and all four core coaching phases</p> <p>White = no video reviewed Tan = video submitted for review Yellow = did not meet the mark Green = met the mark; when all are green, clinician advances to Intermediate</p>	<p><b>Therapist 1 – (Beginner, intermediate, advanced) Level (__% toward Baseline)</b></p> <table border="1"> <tr> <td>G1</td><td>G2</td><td>G3</td><td>G4</td><td>G5</td><td>G6</td><td>C1</td><td>C2</td><td>C3</td><td>C4</td> </tr> </table> <p><b>Therapist 2– (Beginner, intermediate, advanced) Level (__% toward Baseline)</b></p> <table border="1"> <tr> <td>G1</td><td>G2</td><td>G3</td><td>G4</td><td>G5</td><td>G6</td><td>C1</td><td>C2</td><td>C3</td><td>C4</td> </tr> </table> <p><b>Therapist 3– (Beginner, intermediate, advanced) (__% toward Baseline)</b></p> <table border="1"> <tr> <td>G1</td><td>G2</td><td>G3</td><td>G4</td><td>G5</td><td>G6</td><td>C1</td><td>C2</td><td>C3</td><td>C4</td> </tr> </table> <p><b>Group Therapist 1 – (Beginner, intermediate, advanced) Level (__% toward Baseline)</b></p> <table border="1"> <tr> <td>G1</td><td>G2</td><td>G3</td><td>G4</td> </tr> </table> <p><b>Group Therapist 2 – (Beginner, intermediate, advanced) Level (__% toward Baseline)</b></p> <table border="1"> <tr> <td>G1</td><td>G2</td><td>G3</td><td>G4</td> </tr> </table>	G1	G2	G3	G4	G5	G6	C1	C2	C3	C4	G1	G2	G3	G4	G5	G6	C1	C2	C3	C4	G1	G2	G3	G4	G5	G6	C1	C2	C3	C4	G1	G2	G3	G4	G1	G2	G3	G4
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<p><b>Overall SWOT (Strengths, Weaknesses, Opportunities, Threats)</b></p>	<p><b>Strengths –</b> <b>Weaknesses –</b> <b>Opportunities –</b> <b>Threats –</b></p>																																						
<p><b>How can we better assist you in implementing the PLL program?</b></p>																																							

## Stages of Development to Successfully Implement PLL

Please note: The table below will serve as a compass for your agency's PLL teams to determine what is concretely needed to move beyond survival mode and developmentally into the other three stages. Transportability is defined as: **“The ease of which a service provider can take the concepts of the PLL model and integrate them into the real world with real families.”**

All new PLL teams begin in the Survival Stage. To move out of Survival and Stable Stage Four out of Five benchmarks must be met in the respective developmental stage. Example: After the first year, a PLL team meets 4 out of 5 areas checked in Stable, but 1 area remains checked in Survival. The team will move into Stable status. To move into Significance, all five benchmarks must be met. Stages are assessed at the end of each license year.

Survival	Stable	Success	Significance
<input type="checkbox"/> Therapist leaves in first 8 months (or new therapist has not yet reached 8 months) ..... In First Year	<input type="checkbox"/> No Therapist attrition in first 8 months ..... comments	<input type="checkbox"/> No Therapist attrition in first 10 months ..... comments	<input type="checkbox"/> No Therapist attrition in first 12 months ..... comments
<input type="checkbox"/> Clinical Minimum (CM) not met ..... comments	<input type="checkbox"/> Clinical Minimum Met ..... comments	<input type="checkbox"/> Clinical Minimum Met ..... comments	<input type="checkbox"/> Clinical Maximum Met (RE=30; ATP=36) ..... comments
<input type="checkbox"/> Graduation Rate below 70% ..... comments	<input type="checkbox"/> Graduation Rate 70% or higher ..... comments	<input type="checkbox"/> Graduation rate 75% or higher ..... comments	<input type="checkbox"/> Graduation rate 80% or higher ..... comments
<input type="checkbox"/> Video Supervision Baseline not attained ..... comments	<input type="checkbox"/> Video Supervision Baseline attained ..... comments	<input type="checkbox"/> Intermediate (Video) Model Adherence ..... comments	<input type="checkbox"/> Advanced (Video) Model Adherence ..... comments
<input type="checkbox"/> Administration of internal measures below 80% ..... comments	<input type="checkbox"/> 80% or higher on Administration of Internal Measures ..... comments	<input type="checkbox"/> 85% or higher on Administration of Internal Measures ..... comments	<input type="checkbox"/> 90% or higher on Administration of Internal Measures ..... comments

### Quarterly Review Summary:

Stage of Development (Survival, Stable, Success, Significance)	Program Plan of Action/Goals	Date for Next Review
Currently in _____ in _____ Year	None noted	Next Review: Invitees: